



# Money Order Claim Form

Money Order Number \_\_\_\_\_

Today's Date \_\_\_\_\_

(Keep money order receipt for your records)

National Express Money Order Company

12221 Industriplex Blvd.

Baton Rouge, La 70809

1-800-547-4151

1. Complete one claim form for each money order number. No research can be performed unless the claim form is completed and signed by the purchaser and the fee is received. Please print clearly.
2. An \$8.00 non-refundable fee is required for each money order to be researched. This fee includes tracing and photo copies or refunds of money orders. No cash please. Allow 10 working days from time of receipt for processing.
3. A photocopy will be provided if the money order has been cashed. If the money order has not been cashed, a stop payment will be placed on the money order and a refund will be made to the purchaser.
4. If the money order is paid before this claim is processed, a refund will not be made.
5. If you did not use the money order and want a refund, return the money order along with the claim form and \$8.00 non-refundable fee. A refund check will be sent to you within 10 days of receipt.

**\*KEEP TOP PORTION FOR YOUR RECORDS AND RETURN LOWER PORTION TO NATIONAL EXPRESS**

Money Order Number	Date of Purchase		Amount \$
Your Name (Please Print)		Your Address	
City	State	Zip	
Daytime Phone	Payee		
Money Order Purchased at: (store name)	Reissue No.	Date Received	

I authorize National Express, at its discretion, to stop payment on this money order and refund the amount of the money order to me. I agree to indemnify and hold National Express harmless against any and all loss, damages, claim, liability or expense (including attorney's fees) for which National Express may become liable as a result of its compliance with this stop payment request.

A Stop Payment order will not be effective after 6 months, but may be renewed by written request.

Purchaser's Signature \_\_\_\_\_

Date \_\_\_\_\_

(NE)

Mail completed form and required fee to: National Express Money Order Company  
12221 Industriplex Blvd.  
Baton Rouge, La 70809